



ISLAMABAD ELECTRIC SUPPLY COMPANY

No: 51525-40/IESCO/T&D/Trg-21

Dated: 23 /12 / 2024

Project Director (CO) IESCO, Islamabad
All SEs (Operation) under IESCO, Islamabad

Subject: **ANNUAL TRAINING SCHEDULE FOR THE YEAR – 2025 (JAN-DEC)**

Annual Schedule of Training for the year-2025 (Jan-Dec) in respect of CTCs working under your administrative control on prescribed format duly approved by competent authority i.e. DG (HR) IESCO, Islamabad is sent herewith for information & necessary action please.

Please read the following instructions for strict compliance:

1. Construction Directorate/Construction Divisions will send their ALMs, LM-IIs & LM-Is directly to respective CTCs as per their training schedule.
2. Due to non-availability of commercial staff if any at CTCs, services of dedicated MRSS, Commercial Assistants/Commercial Supdts. of concerned circles will be nominated as Guest Speakers for delivering lectures regarding billing/commercial related topics to MRs and MRS-IIs Refresher courses for getting desired results (i.e. to enhance professional /practical skills of trainees). The nomination of guest speakers will be made by concerned SE operation and remuneration charges be given to each guest speaker is **Rs. 1200/-** per day per lecture.
3. Principal/Incharge CTCs are directed to intimate all training activities to the Principal / Addl. Director RTC and undersigned as well.
4. All the training activities will be checked and monitored closely & if any discrepancy found will be reported to competent authority.

DA / ATS-2025 (CTCs)

Dy. Director (Training)
IESCO Islamabad

Copy to:

1. Principal / Addl. Director RTC IESCO, Islamabad.
2. Dy. Director (MIS) IESCO Islamabad, please upload the same on IESCO website.
3. APS to DG (HR) IESCO, Islamabad.
4. All Principals /Incharge CTCs under IESCO, Islamabad.
5. Master File.